

## **NOTICE OF MEETING**

There will be a meeting of the Personnel Committee of the Keene Board of Education, **Tuesday, February 14, 2012** at **Keene High School** (Drew Library), **43 Arch Street**, Keene, NH at **5:30 p.m.**

### **AGENDA**

1. Approval of Minutes of December 13, 2011
2. Department Head Job Description
3. LTD/Heath Benefits Update
4. Other

### **NON-PUBLIC SESSION**

#### **RSA 91-A:3**

- a. Staff Personnel
- b. Leave of Absence Request
- c. Lane Change Request
- d. Nomination List
- e. Arbitration

Kris E. Roberts, Chairperson

Paul R. Cooper  
Director of Human Resources

PRC/sr  
2/8/12