

## **Facilities Meeting** **November 1, 2011**

Present: Ege Cordell, Robert Howard, Sharyn D'Eon, Ruth VanHouten, Kathy Brady, Tim Ruehr

In attendance for all or part of the meeting: John Noonan from SVE, Bart Bevis

Ege Cordell called the meeting to order at 10:06 a.m.

1. **Approval of Minutes:** Minutes from 9/28/2011 were accepted as written, 4-0.
2. **Lock Project:** Three bids were reviewed:
  - TJK - \$27,644.00
  - Lloyd Condon - \$46,974.00
  - Kelly Bros. - \$29,867.00

The committee needs to review and make a determination. ***Mrs. D'Eon made a motion to request references from TGK and Kelly Bros. (of similar complexity and scope) Mr. Ruehr seconded the motion, vote taken, 3 – 0, motion passes.***

Next Facilities meeting set for November 14th at 9:30 a.m. in order to review Lock Bids.

3. **Paving Study:** Mr. Noonan from SVE was present to review the proposal for the Paving Project. The proposed plan does not require the excavating of the whole driveway and does bump out the front sidewalk. At this stage, just an overlay is being recommended.

Mr. Bevin feels that the sub surface is not adequate.

Discussion ensued on:

- Sub grade failure and whether to resurface or dig out
- Plowing issues
- Center Circle plans
- Use of dry wells

SVE will complete the following:

- Re-engineering of corner over by light pole
- Complete borings to check on sub grade
- Re-engineer drainage on playground

4. **Heating:** Ms. Cordell wanted to be sure to review the schedule for boiler maintenance so that Mr. Howard was aware of the process. Every February an interim cleaning needs to take place. Northeast Boiler Service could provide local service. Mr. Howard should call to schedule this. In October, prior to turning on the boilers for the winter, Granite State should be scheduled to come in and do their annual maintenance service.

5. **Portable Classroom Report:** Ms. Cordell has put together a packet with information regarding the recent study the committee completed in regards to the decision and process

used reached a decision on the portables. This information will be included in the board packet for the board to review.

6. **CIP:** Reviewed

7. **Other:** Mr. Ruehr stated that he believes it is important for the committee to once again revisit the idea of purchasing a floor machine for our school.

The basketball hoop will be welded at the end of this week, should be ready for tryouts.

Meeting adjourned at 11:20 a.m.

Respectfully submitted,

Kathleen Brady  
Recording Secretary

APPROVED: 11/14/11