

**December 12, 2011**  
**Minutes of Regular Meeting**  
**Chesterfield School Board**  
**Chesterfield School, 5:00 p.m.**

In attendance: Ege Cordell, School Board Chair  
Jamie Card, School Board Member  
Genienne Hockensmith, School Board Member  
Marty Mahoney, School Board Member  
Judy Idelkope, School Board Member  
Tim Ruehr, Business Administrator for Towns  
Wayne Woolridge, Co-Superintendent of Schools  
Sharyn D'Eon, Principal  
Darlene Dunn, Assistant Principal  
Kathleen Brady, Recording Secretary

Non-Public Session R.S.A. 91-A:3

A motion was made for the Board to go into non-public session under the provisions of R.S.A. 91-A:3 at 5:10 p.m. to discuss student/staff personnel. Accompanying the Board were Ms. D'Eon, Ms. Woods, and Mr. Woolridge.

Mr. Mahoney made a motion for the board to move out of non-public session at 5:35 p.m. Ms. Idelkope seconded the motion, all in favor 5-0.

In attendance for all or a portion of the meeting: Gail Grainger, Ruth VanHouten, Bayard Tracy.

1. Call to order: Ege Cordell called the meeting to order at 5:42 p.m.
2. Celebrations: Mrs. D'Eon shared a letter from a parent regarding the number of scholar athletes from Chesterfield that were recognized at a KHS event. Another letter was shared from a local senior citizen who was touched by the Thanksgiving Day cards they received over at the Senior Center.

Marty Mahoney recently handed out the Peace Poster Awards; first place was given to Madison White. Mr. Mahoney also noted that two Chesterfield students have been given the honor of laying a wreath at the Tomb of the Unknown Soldier.

Ruth VanHouten commended Mr. Charlie Burns for the part he played in reducing the high drop out rate at KHS during the 70's.

3. Public Input: None
4. Approval of Minutes: Minutes from November 14, 2011, page 1, #5, change "Facilities" to "Finance" Committee. Page 2, 4th paragraph, "the board should discuss **weather**" should read, "the board should discuss **whether**". Mrs. Idelkope made a

motion to accept the minutes of November 14, 2011 with corrections, Genienne Hockensmith seconded the motion, vote taken, 5 – 0, motion passes. Non-public minutes of November 14, 2011 were accepted as written.

5. Bills & Manifests: Marty Mahoney made a motion from Finance Committee to accept checks # 1006998 - # 1007067 in the amount of \$343,336.65. Vote taken, 5 – 0, motion passes. Mr. Mahoney noted to the board that the Finance Committee approved a petty cash expenditure over the \$150 limit (in the amount of \$191.50) for a Spelling Bee registration.

6. Finance Report: Mr. Ruehr did a presentation of the Chesterfield School General fund, which has a net available balance of \$93,037.00. A review of the Chesterfield School Food Service was done as well, showing a negative balance of -\$1471.00. Some of this can be attributed to the ala carte sales being down.

Mr. Ruehr reviewed disposal of assets (in regards to the portables) and believes that as long as they aren't real estate, there are no rules that bind or compel us to have a policy regarding this.

Mrs. Idelkope questioned how the revenue from the sale of the portables is included in the budget process? Can we spend unanticipated revenue?

Mr. Ruehr answered that we can but that he is compelled to do revenues next year in October. The proposals they are seeking for the portables include removal and the budget for this is set for \$5000. Mrs. Cordell shared that the expectations for the bidder will be laid out beforehand.

Mr. Ruehr handed out the 2012 -2013 Budget books and reviewed the layout of the budget book. The current budget for 2011 – 2012 is set at \$8,247,492.00, the proposed budget for 2012 -2013 is \$7,893.396 (down 4.29%). Details of this proposed budget will be discussed at tomorrow nights work session.

## 7. Reports:

a. Mrs. D'Eon reported out on the following:

- 291 enrollment
- Report Cards
- Basketball Hoop update
- Allergist Visit – Dr. Hare
- Coffee and Conversation – 8 people attended
- Goals Report Out – Academic Rigor definition
- Consultant Visit
- Community Involvement
- Park and Rec – Involve in Intramural Program
- Baseball and Soccer Programs in town

- 1780 Farm
- Organizational Efficiency – Attendance in Powerschool
- Scheduling Committee – Darlene Dunn
- Facilities Committee – Sharyn D'Eon
- Custodial Position – to discuss more in non-public

Mrs. Dunn reported out on the following:

- Before and After School Grant Funded Tutor Position
- Grantham NH come to visit Spanish Program
- Student Council
- Support Staff Training – Tom Schersten, Math Support
- Wellness Committee
- Food Allergy

Mrs. Idelkope questioned how academic rigor would be measured? Currently sees no way to measure this.

Mrs. D'Eon plans on using state and national assessments.

Mrs. Idelkope needs to know where the bar is set, needs to know if you've achieved.

Mrs. D'Eon shared that they will be using the individual growth model and everyone is to reach their targeted growth. Need to determine what level to set that at.

Mrs. Cordell would like to see something more tangible they can see.

Mrs. Idelkope stated that there should be something regarding academic growth for staff as well. Right now only see a report on students. Need to hold teachers accountable for academic rigor as well.

b. Mr. Woolridge reported on the following:

- 3 or more students missed 5 or more days, 1 suspended due to a weapon
- Legislative meeting
- Building Aide
- Adequacy Aide
- Constitutional Amendment
- Voucher bill
- Special Ed Laws
- Home School legislature
- Common Core
- Federal Revenue

- KHS Block Scheduling modification
- Budget Phase

c. School Board Members:

Mrs. Idelkope attended a Keene Education committee meeting. Discussed parents and students protesting the modified block schedule being proposed. A Gifted and Talented Coordinator is still being sought after but they have been unable to find one.

Genienne Hockensmith brought to the boards' attention that there was an oversight and the board never approved disbursement of their scholarships, \$500 for the Scholar's Fund and \$500 for the Vocational Fund.

***Judy Idelkope made a motion to authorize disbursement up to \$500 from each of the funds, the Scholar's Fund and the Vocational Fund. Marty Mahoney seconded the motion, vote taken, 5 – 0, motion passes.***

Since the delay in approving this expenditure it was decided the Miss Brady will write up a resolution tomorrow and Mr. Mahoney will get it to Amanda Fryberger.

Discussion ensued on interest dropping and the low balances in these accounts. Mrs. Idelkope suggested putting out a collection bin at the district meeting to collect for these funds.

Mr. Mahoney attended the November assembly and was impressed at the collection for Joan's Pantry. Mr. Mahoney continues to participate in the Chesterfield School Mentor Program and will attend the December 20th Budget Committee Meeting.

Ege Cordell attended the SAU Advisory Meeting. They are currently developing a superintendent evaluation process. They would like to also assess the structure of the current SAU and do a search committee. Mrs. Cordell continues to help out on the Wellness Committee.

Mrs. Cordell questioned Mr. Woolridge on whether a transportation committee will be formed by Mr. Ruehr to discuss the upcoming contract for transportation.

Mrs. Idelkope strongly suggested that whoever the representative on the SAU committee is; strongly promote interviewing the current superintendents to check the viability of the current SAU structure.

8. Public Input:

Mrs. Van Houten stated that she has not been happy with the past handling of the SAU reorganization. Mrs. VanHouten shared her views on gifted and talented. Feels that parents need to take responsibility to enrich their own children. Feels that in regards to academic rigor our students need to be taught to think for themselves. Concerned over

the departure of our assistant principal, questioned whether there would be additional stipends for lead teachers in lieu of this.

Mr. Tracy asked details on how the Board Work Session for the Budget would work for tomorrow night. Mr. Woolridge explained the process

Gail Grainger stated that it is her belief that a 20% cut in her position will have a strong negative impact on the students. Both studies and data show this.

9. Old Business:

a. Report out on Allergist Visit: Mrs. D'Eon shared that the allergist felt we were doing a great job. Told the group to not go overboard on any one allergy. Use Epi Pen 1st, ask questions later. Mrs. Cordell said the board would continue to monitor and look at if there is a need for a policy regarding allergies or not.

b. Academic Rigor: Mrs. Cordell stated that the board has given more parameters for what they would like to see. Need it to be more measurable and give strong confirmation of rigor with the time line.

Discussion ensued on academic rigor

c. Other: none

10. New Business:

a. Other: Mrs. Card had a question on process for when there is a power outage in the building. Mr. Woolridge reviewed protocol for such an incident.

11. Future Agenda:

January:

Status of KHS Students

2012-2013 School Calendar

Delegate Assembly

Fund Balance Policy

Fundraising Policy

Budget Presentation Plan

Portable Disposition

February:

Blizzard Bags

Non-Public Session R.S.A. 91-A:3

Ms. Card made a motion for the Board to go into non-public session under the provisions of R.S.A. 91-A:3 at 7:43 p.m. to discuss staff/student/negotiations. Mr. Mahoney seconded the motion, all in favor. Accompanying the Board were Ms. D'Eon, Ms. Dunn and Mr. Woolridge.

Mr. Mahoney made a motion for the Board to move out of non-public session at 8:40 p.m. Ms. Card seconded the motion, all in favor.

The meeting was adjourned at 8:40 p.m.

Respectfully submitted by,

Kathleen Brady  
Recording Secretary

APPROVED: January 9, 2012