

Keene Middle School Building Committee
34 West Street, Keene, NH
Meeting of Wednesday, April 6, 2011 1:00 P.M.

Committee Members Present:

Elizabeth Coppola, Co-Chair, William Gurney, Neil Donegan, John Harper, Tom Remillard, Dotty Frazier, Gary Lafreniere and Richard Beard

Others in Attendance:

Frank Marinace of Marinace Architects, Carl Panza and Ann Szot, Keene School Board members, Bob Milliken, KMS Technology Specialist, George Fellendorf, Citizen, Abby Spegman, Keene Sentinel and William Sudsbury, Clerk-of-the-Works

Ms. Coppola called the meeting to order at 1: 00 p.m.

1. Approve Minutes of March 23, 2011

Mr. Donegan moved and Mr. Remillard seconded that the minutes of March 23, 2011 be approved. The vote on the motion was unanimous.

2. Budget Update

Mr. Marinace distributed a budget form “Update 4-6-11” and reviewed it with the Committee. The balance in the change order allowance currently stands at \$231,246 and the general project contingency at \$1,434,113. Mr. Marinace further reviewed a number of change estimates individually with Committee members. After discussion, Mr. Donegan moved and Mr. Harper seconded, that change estimates #176 (\$13,497 – well pump & piping from 2nd well), #178 (\$81,401 – Irrigation – balance around school building), #95R1 (credit -\$339 modify ceiling transition), #99R1 (\$5,925 – GWB above wall at cafeteria), #135R1 (\$7,029 – modify subgrade below courtyard pavers) and #146 (\$2,650 – chase enclosures for piping) be approved at a total of \$110,163. The vote on the motion was unanimous.

Under Furniture, Fixtures and Equipment, Mr. Marinace stated that he had negotiated the \$212,000 for CR Tech approved at the previous meeting to \$168,761 – a savings of \$43,239. The need to include high definition capability to the project was discussed. After considerable discussion, Mr. Donegan moved and Mr. Gurney seconded, that the funding for classroom technology be increased by \$110,385 to fund high definition capability. The vote on the motion was unanimous. The source of funding would be from the general project contingency.

3. Pro AV Technology Purchase Update

This item was covered under item #2.

4. Clerk-of-the-Works Report

Mr. Sudsbury reported that there have been “substantial changes” at the construction site since his last report. The roof is completed on the SAU building and the ceiling

has been sheetrocked. "Great progress" was noted at the KMS building, as well. Exterior brickwork is nearly complete with the building almost closed in with approximately 45 masons and laborers working daily. Sitework will resume next week.

Mr. Gurney expressed concern regarding the unsecured nature of the construction with a school vacation week approaching and the related potential for vandalism. Various security options were reviewed with the Committee authorizing Mr. Gurney to contract security staffing as appropriate.

5. Project Schedule Update

Mr. Marinace distributed copies of a letter from himself to Mr. Gurney "Re: KEENE MIDDLE SCHOOL - SCHEDULE PLAN" and reviewed it with the Committee. It outlined a series of completion dates for various parts of the project. The schedule called for the substantial completion of the SAU building by August 5, August 15 for the KMS facility, September 6 for the Gymnasium and October 19 for the Auditorium and Stage area. Both the Middle School and SAU buildings would be available for delivery of furniture and equipment by July 20. The letter further stated that if the dates were met by the contractor, the School Board and the Building Committee would reconsider reimbursing MacMillin \$129,322 for additional tenting as previously discussed.

Mr. Marinace stated that the schedule had been agreed to by MacMillin and requested that the Committee do so also. After discussion, it was agreed that the letter would be forwarded to the Board of Education without recommendation for discussion at its April 12 meeting. In addition, Mr. Gurney will forward the letter to Attorney Wrigley for his review and comments prior to that meeting and Mr. Lafreniere will review the proposed schedule with the State Fire Marshal's office.

6. Other

Ms. Szot inquired into the possibility of using some of the lockers in the present Middle School in the Keene elementary schools. As the lockers are attached to the walls of the building, the expectation is that they would be conveyed to the buyer of the property at the time of closing. That said, the possibility existed for approaching the buyer to see if the lockers might not be desired and might be available. Further discussion continued regarding the difficulty of moving and balancing existing lockers to a new location.

The next meeting of the Committee is scheduled for April 20 – to be held at 1:00 p.m. at the Principal's Conference Room at Keene Middle School, 17 Washington Street.

The meeting adjourned at 2:35 p.m.

John R. Harper
Business Administrator