

September 15, 2011

Minutes of Regular School Board Meeting  
Westmoreland School Board  
Westmoreland School, 6:30 PM

Attending:

Justine Fletcher, Chairperson  
Michael Acerno, Board Member  
Debra Hunter, Board Member  
Stuart Adams, Board Member  
Wayne Woolridge, Co-Superintendent  
Timothy Ruehr, Business Manager, Towns  
Mark P. Hayward, Jr., Principal  
Debra J. Nelson, Recording Secretary

- I. Call to Order: Mrs. Fletcher called the meeting to order at 6:33 pm.  
The School Board welcomed Westmoreland School's new Principal: Mark P. Hayward, Jr.  
Tour of the summer construction project.
- II. Public Input: None
- III. Approval of Minutes: Mrs. Hunter made a motion to accept the minutes of June 15, 2011 as submitted, seconded by Mrs. Fletcher, a vote of 3-0 (Mr. Acerno abstained as he was not at the June Meeting) the motion passed.
- IV. Bills and Manifest: Mr. Acerno made a motion to accept the Bills and Manifest check numbers 8003846-8003889 in the amount of \$81,021.09, seconded by Mr. Adams, a vote of 4-0 the motion passed.
- V. Financial Report:
  - a. Mr. Ruehr passed a 2012-2013 budget schedule to all Board Members. A motion by Mr. Acerno to accept the timeline as presented, seconded by Mrs. Fletcher, a vote of 4-0 the motion passed.
  - b. Community Use and Rental of School Facilities Policy #3002 Review. A short discussion on drafting a spectator policy to include with this policy.
  - c. Cost of School Lunch Program: Moved to future agenda
  - d. Facilities Update: Mr. Adams updated the Board Members on all heating systems throughout the building. Several problems with the various boilers/furnaces were addressed over the summer. An Engineer study has been suggested for our heating systems to see if we can consolidate some of the heating systems and be more cost efficient etc. The heaters in the gym are on the agenda as all four need work.
  - e. A 2010-2011 year end Budget Status Report was passed to all Board Members and Mr. Ruehr explained each line item. The year ended in good shape so there will be \$15,000.00 deposited to the Capital Reserve and \$10,754.00 to the Expendable Trust. The Year End State Reports were given to Board Members for signatures.
- VI. Reports:

- a. Principal's Report: Mr. Hayward passed a written report to all Board Members. Mr. Hayward outlined his 2011-2012 goals for Westmoreland School. Staff and students have enjoyed a smooth opening this year and current enrollment is 149.
- b. Mr. Hayward passed a WEA proposal to Board Members for the Fall Open House. Discussion ensued Mr. Hayward will go back to the staff for/with suggestions.
- c. Co-Superintendent: Mr. Woolridge passed a copy of his recent SAU 29 Web-site blog to all Board Members. The new SAU building at 193 Maple Avenue is open and invited all to stop down for a tour. Keene Middle School opened on time with the exception of the auditorium and gymnasium as those areas are scheduled for completion in October. Westmoreland is scheduled to receive \$600,000.00 in Adequacy Aid. AREA meeting October 17, 2011. Advisory Committee Meeting September 19 and November 21, 2011 the Advisory Committee will present the 2012-2013 budget.
- d. School Board Members: None
- e. SAU 29 Committees: None
- f. Recreational Sports/Boosters: Submitted a letter asking permission for use of the grounds and kitchen for the annual soccer tournament. The club will appoint a point person for responsibility of the kitchen.
- g. P.T.A.: the Playground needs woodchips. Mr. Hayward will check regulations and requirements. There will not be an auction this year just the raffle which will be held at the Holiday Concert. Halloween Party scheduled for October 29, 2011.

VII. Old Business: None

VIII. New Business:

- a. Update 2011-2012 School Goals: Mr. Hayward has drafted some goals to help move Westmoreland School forward and passed a copy to all Board Members.
  - 1. Improving Student Learning: Fully Implement RTI by the end of the year.
  - 2. Improving Organizational Efficiency: Develop and Implement Plans to Improve Efficiency in the Areas of Staffing and Energy Consumption.
  - 3. Advocating for Public Education and Students: Develop and Implement Two New Initiatives that Will Increase Community Involvement in Their School

Discussion, a motion by Mrs. Hunter to accept the goals as presented, seconded by Mr. Acerno, a vote of 4-0 the motion passed.

- b. Mrs. Fletcher has received a certified letter to start the negotiations process. Short discussion the Board representation for negotiations will be Mr. Acerno and Mr. Martin.
- c. Mr. Hayward shared that Mrs. DiLegge (Westmoreland School Counselor) will be holding a parent informational night October 20, 2011 with representatives from the NHHEAF for student/parent college planning.

IX. Future Agendas:

- a. Employee Use of Social Networking Websites Policy #5017
- b. Blizzard Bags
- c. Cost of School Lunch

d. Negotiations

X. Public Input II: None

XI. Non-Public Session –R.S.A. 91:3 A motion by Mr. Acerno to go to Non-Public Session RSA 91-A:3, seconded by Mrs. Hunter, a vote of 4-0 the motion passed. Accompanying the Board Members were Mr. Woolridge and Mr. Hayward.

Meeting adjourned at 9:15 p.m.

Respectfully Submitted,

Debra J. Nelson  
Recording Secretary

APPROVED: 10/20/11